

## Annistown Elementary

### Family and Community Engagement Plan

#### 2017-2018 School Year



Annistown Elementary School  
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<http://www.gwinnett.k12.ga.us/AnnistownES/home.html>

September 15, 2017

### **What is Title I?**

Annistown Elementary is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging state and district academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with all parents and family members a written Family and Community Engagement Plan.

## **School Plan for Shared Student Achievement**

**What is it?** This is a plan that describes how Annistown will provide opportunities to improve family engagement to support student learning. Annistown values the contributions and involvement of parents and family members to establish an equal partnership between the school and families for the common goal of improving student academic achievement. This plan describes the different ways that Annistown will support family engagement and how families can help plan and participate in activities and events to promote student learning at school and at home.

### **How is it developed and revised?**

At the beginning of the 2017-2018 school year, Annistown Elementary invites all parents, staff, and other stakeholders to participate in the Title I Planning Meeting. During this meeting, participants review, provide input, and recommend revisions to jointly develop Annistown's Family and Community Engagement Plan, the School-Family Compact, Family Engagement Calendar of Events, the Title I Budget/funding priorities, and the Title I Schoolwide Plan. Annistown's Title I Budget Allocation for 2017-2018 is discussed, and all stakeholders are given the opportunity to ask questions and make suggestions as to how funds are spent. The PIC asked stakeholders to use the Feedback form provided to record revisions as each portion of the plan was discussed. In order to improve our School's Plan - all stakeholders had the opportunity to comment, make suggestions and provide feedback through both the Planning Meeting and a subsequent document review period by utilizing the Feedback Form. All comments and feedback were reviewed and used to revise our documents and Title I Schoolwide Program. Our Family and Community Engagement Plan and all Title I Family Engagement Documents are reviewed and revised at least annually during the Title I Planning Meeting. All feedback forms from the Title I Planning meeting are submitted to the Title I Office for review.

To fund the family and community engagement programs at the district and school level, the Title I Office sets aside not less than one percent (1%) of the district FY18 allocation for family and community engagement. These funds are distributed equally to all of our Title I schools based on input from the April 2017 District Title I Parent Meeting which all parents were invited to attend.

Additionally, parents have the opportunity to provide input and feedback regarding their child's education during our Title I Planning Meeting, Title I Annual Parent Meeting, Parent-Teacher conferences, and other school meetings such as IEP Meetings, Local School Council, PTA Meetings, and SST Meetings. This feedback is used to provide parents with additional meetings, workshops, and events requested by parents as they relate to our LSPI goals.

**Who is it for?** All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. Annistown will provide as many opportunities as possible for the participation of parents and family members with limited English proficiency, parents with disabilities, and parents of migratory children. Information will be provided in a family friendly language and format.

### **Where is it available?**

Information about Annistown's Title I Program will be shared with parents during the Annual Title I Parent meetings in September, and Title I information will be placed on the school's website. All Title I documents are disseminated at the beginning of the school year to all families and will be provided to families new to Annistown during registration. Documents will also be available in the Parent Center and with the Registrar.

Information about Title I will be provided through parent meetings, parent-teacher conferences, parent workshops, Local School Council meetings, teachers, administrators, Parent Center Newsletter, PTA newsletter, Annistown Elementary School's web page, Annistown's eCLASS page, and Annistown's Webpage.

## 2017-2018 Goals of Gwinnett County Public Schools:

Language Arts: All students will graduate as analytical readers, writers, and communicators of language.

Math: Students are not only expected to become proficient in appropriate computational skills, but also to be actively involved in constructing and applying mathematical ideas.

Science: Students will develop a strong content understanding in the earth, life, and physical sciences as well as develop problem-solving and critical-thinking skills.

Social Studies: Students will develop a strong understanding of themselves and their role and responsibility in society by discovering the heritage of their nation within a global context.

## 2017-2018 Goals of Annistown Elementary:

Language Arts: Annistown Elementary will increase the percentage of students scoring Proficient/Distinguished on the Language Arts District Assessments.

Math: Annistown Elementary will increase the percentage of students scoring Proficient/Distinguished on District Assessments.

## School – Family Compacts

Annistown Elementary will collaborate with parents to jointly develop a school-family compact that outlines how families, students and, the entire school staff, will share the responsibility for improved student academic achievement and explains how the school and families will build and develop a partnership to help children achieve the high academic standards of the district and state.

Annistown will focus on students' literacy by placing an emphasis on reading comprehension and writing for understanding across all content areas. Annistown will also focus on numeracy by stressing the importance of problem solving skills in math.

## Let's Get Together! Ways to Engage!

Annistown Elementary will host the following events to build the capacity for strong family and community engagement to support a partnership among the school, families, and the community to improve student academic achievement:

- *Title I Planning Meeting – August 16, 2017 – 7:45 a.m.*
  - *Review & provide input on the Title I Plan, Budget and Family Engagement Documents.*
- *Title I Document Review – August 24, 2017 – 8:00 a.m. & 6:00 p.m.*
  - *An additional opportunity to provide input on the Title I Documents and plan for the 2017-2018 school year*
- *Curriculum Night – August 24, 2017 – 7:00 p.m.*
  - *Meet your child's teacher and other staff members as the expectations for the students, parents, and staff are communicated to help students be successful*
- *Newcomer's Breakfast – August 25, 2017 – 9:00 a.m.*
  - *Important information is shared with parents new to Annistown*
- *Testing Workshop – September 14, 2017 – 6:00 p.m.*
  - *Important testing information and test-taking strategies are shared with parents*
- *Annual Title I Parent Meeting -September 21, 2017 – 6:00 p.m. & September 26, 8:00 a.m.*
  - *Learn about the Title I Program including our Family & Community Engagement Plan, School-Family Compact, Family Engagement Calendar, and Local School Plan for Improvement/Schoolwide Plan.*
- *Parent-Student-Teacher Conferences – September 27 & 28, 2017.*
  - *Teachers will discuss student's progress and upcoming AKS to be taught*
- *Literacy Make & Take – October 19, 2017 – 6:00 p.m.*
  - *Learn the Literacy Core Curriculum and learn fun and innovative strategies to help improve literacy*
- *Technology Workshop – November 9, 2017 – 6:00 p.m.*
  - *Families will learn detailed information about and how to access eClass, parent portal, and other academic websites and online resources*
- *Newcomer's Breakfast – January 12, 2018 – 9:00 a.m.*
  - *Important information is shared with parents new to Annistown*
- *Math/Science Night – January 25, 2018 – 7:00 p.m.*
  - *Family fun filled night of learning about the math & science curriculum*
- *Testing Workshop – February 15, 2018 – 6:00 p.m.*
  - *A description and explanation of the assessments used to measure student's progress will be provided to families*
- *Parent-Student-Teacher Conferences – February 21 & 22, 2018.*
  - *Teachers will discuss student's progress and upcoming AKS to be taught*
- *Kindergarten Transition Workshop – April 12, 2018 – 6:00 p.m.*
  - *Parents of new Kindergartners will learn about the curriculum and academic strategies to help students be successful*
- *Kindergarten Registration – May 3, 2018 – 6:00 p.m.*
  - *Parents of new kindergartners will register their students for the 2018-2019 school year and learn basic information about GCPS & Annistown*

### Please join us for our District Title I Parent Meetings:

September 12, 2107 @ 6:00 p.m. – District Title I Parent Meeting – Location: Lilburn Library

September 14, 2017 @ 9:00 a.m. – District Title I Parent Meeting – Location: Central Gwinnett High School

March 27, 2018 @ 9:00 a.m. – District Title I Parent Meeting – Location: TBD

March 29, 2018 @ 6:00 p.m. – District Title I Parent Meeting – Location: Five Forks Trickum Library

## Family Engagement

Annistown Elementary believes that families are full partners in their child's education. Families play an integral role in assisting with their child's learning. Family engagement means active participation in school events.

- Flexible number of meetings at convenient times
- Transportation and/or child care as such services relate to family engagement
- Opportunities for regular meetings requested by families to participate in two-way communication relating to the education of their child such as the Title I Planning Meeting, Parent/Teacher Conferences, Annual Title I Parent Meetings, SST Meetings, Parent Workshops, Newsletters, Emails, Friday Folders, and automated phone notifications/school messages.

## Parent Center Outside Music Room

Please visit our Parent Center to check out books, study materials, and activities to use at home with your child.

Contact: Beverly Barber, Parent Instructional Coordinator  
(770) 736-4488

[Beverly\\_barber@qwinnett.k12.ga.us](mailto:Beverly_barber@qwinnett.k12.ga.us)

Wednesday & Thursday 8 a.m. – 4 p.m.

Friday 8 a.m. – Noon

Computers are available, in the Parent Center, for parents/family members to use to explore the Parent Portal, eCLASS, and other educational resources to support student learning.

## Annistown Elementary School – Family Engagement Matters To Us!

Annistown Elementary will take the following measures to promote and support families as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

Provide families with program information, assistance in understanding state and local academic standards and assessments, how to monitor their child's progress and how to work with educators such as -

- Provide families with a description and explanation of the curriculum during curriculum night in September
- Conduct an Annual Title I Parent Meeting to inform parents and family members of the requirements of Title I and school's participation as well as the parents' rights under Title I
- Provide families with individual student academic assessment results, interpretation of those results and provide a description/explanation of the assessments used to measure student progress during Parent/Teacher Conferences
- Host a parent technology workshop in November as assist families in understanding the Parent Portal, eClass, and other academic websites and online resources

Provide materials and training to help families work with their child to improve their child's academic achievement such as -

- Provide informational brochures, outline resources, and other materials for parents to use at home
- Host Parent Workshops in all core content areas to provide effective instructional strategies to use at home
- Individualized conferences with the Parent Instructional Coordinator to learn about various resources and strategies to use at home
- Additional workshops/training will be provided as requested by parents

Provide training for teachers and staff on effective communication strategies and how to work with families as equal partners by

- Provide a Staff Training at the beginning of the school year on Effective Communication with Families, Partnering with Families to improve student academic achievement, and give an overview of Title I
- Provide ongoing staff training on parental engagement and effective communication during faculty meetings and other common meeting opportunities
- Provide literature and resources pertaining to Title I and parental engagement periodically throughout the school year
- Parent input and feedback will be considered when planning staff training

Provide families and students support in transitioning to kindergarten by offering a workshop to parents in the spring that will provide learning activities and strategies to help them prepare their children for Kindergarten. Extend to parents of rising kindergarteners the opportunity to participate in Play and Learn. The Parent Instructional Coordinator (PIC), to the extent feasible and appropriate, will coordinate and integrate parental involvement programs and activities with:

- Parents of currently enrolled kindergartners
- Parents of rising kindergarten students
- Local Child Development Centers
- Parent engagement tips will be sent to parents on a monthly basis

Communicate with families in an easy to understand way by informing parents of upcoming activities through parent-teacher conferences, Friday folders, flyers, newsletters, Title I literature, parent-teacher handbooks, progress reports, phone calls, automated phone message system, school website, school marquee, and email. All programs, meetings, and other activities will be provided in a language parents understand. Annistown will offer morning and evening meetings, as necessary, to accommodate parent schedules. Annistown will also discuss and provide suggestions and information to parents having transportation difficulties. Annistown will offer childcare, to potty trained children, for all evening workshops.

Provide other reasonable support as requested by families:

- Work with families to develop relevant trainings and helpful presentations to educate our staff on the importance of family engagement
- Provide literacy training for parents
- Train families to help maximize family engagement
- Arrange school meetings at different times of the day (provide childcare for evening meetings)
- Adopt and implement different approaches to improving family engagement
- Establish a schoolwide parent advisory council to provide advice on all matters related to parental involvement in school programs